
Operational Notice

06 June 2019
ON_34/2019

New procedure for admission to the Centralised Administration System

For the attention of:
Re:

Intermediaries and Issuers
Admission to Monte Titoli

Dear Client,

We are pleased to announce that, as part of a wider plan to simplify our participants' obligations and a general review of processes that affect them, the admission procedure for Issuers and Intermediaries has been reviewed.

To this end, a single access point has been appointed (Membership Office – mdm@lseg.com) in order to support clients during all the on-boarding phases, up to completion of the membership process.

Furthermore, in order to simplify the admission forms management, it is now possible to electronically fill out the documents that must then be printed in order to be signed by authorised representatives. The documents will be available in editable form on the Monte Titoli [website](#) as of 1 July 2019.

The following simplifications have also been made to the application forms:

- The **Anti-Money Laundering Form** is not required anymore, as Monte Titoli will independently obtain the necessary information using specific products supplied to the LSEG Group.
- The **Request for Services Form** has been revised, now requiring the specimen signature of the contractual representatives and the details of the user administrator for the management of access to the MonteTitoli4U platform. This form must be sent in electronic format to the following certified electronic mail address (mdm@pec.montetitoli.it) or alternatively in paper form by registered post.



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- The **User request form for MonteTitoli4U platform** is now required only to request additional users in addition to those already specified in the Request for Services Form.
- It is now possible to send to Monte Titoli the specimen of signatures for operational procedures with a specific general mandate on the MonteTitoli4U platform.

The new admission process and the new contractual documentation will be effective as of **1 July 2019**. As of that date, the previous operating procedures will be fully replaced.

For any further information please contact the following office:

Membership

Email: mdm@lseg.com

Phone: +39 02 33635 639