

INFORMAL TRANSLATION. IN CASE OF DIFFERENCES IN INTERPRETATION BETWEEN THE ENGLISH AND THE DUTCH VERSION, THE DUTCH VERSION SHALL PREVAIL.

## 1. Introduction

This document contains the full code of conduct regarding participation in the AEX Experience, organised by Euronext Amsterdam. It has been drawn up in accordance with the professional standards of De Brauw Blackstone Westbroek and serves as a guide for visitors, schools and institutions.

## 2. Code of conduct and Visitor instructions

### 2.1 Welcome to the AEX Experience

Welcome to the AEX Experience. By entering the AEX Experience, you are stepping into an active workspace. Work and meetings take place here every day. We therefore ask you to carefully follow the instructions of the guide and staff, show respect for the workspaces and be mindful of moments when silence is required. In public areas and corridors, please always give space to residents and workers so that their activities can continue undisturbed. This way, we ensure that your visit is safe, inspiring and respectful.

### 2.2 Visit to the trading floor

During your visit to the trading floor, you will enter a real-time work environment where daily operations will be ongoing. We therefore ask groups to follow the tour calmly and attentively. It is mandatory to follow the instructions of the guide and staff; they may ask the group to remain silent or to wait before moving on. Noise disturbance and disruptive behaviour, such as loud talking, laughing or making phone calls, are not permitted around the trading floor.

### 2.3 General code of conduct: respect for environment and staff

Visitors are expected to behave respectfully, safely and responsibly. Running, shouting or disruptive behaviour is not permitted. Discrimination, intimidation, bullying or any other inappropriate behaviour will not be tolerated.

During the tour, it is not permitted to interact with passers-by; residents and workers must be able to continue their activities undisturbed.

The organiser reserves the right to refuse entry or to terminate a visit early in the event of inappropriate behaviour.

### 2.4 What is and is not permitted

- Coats and bags must be stored in the designated lockers. The organiser is not liable for loss or theft of personal belongings.
- Mobile phones must be set to silent during the tour.
- Eating and drinking are not permitted during the tour.
- Waste must always be disposed of in the designated bins.
- Exhibits, materials and equipment may only be touched if explicitly permitted.
- Smoking and the use of alcohol or drugs are prohibited.
- It is forbidden to bring weapons or dangerous objects to the building.

### 2.5 Supervision and guidance

Each school group must be accompanied by at least two adult supervisors per 25-30 students.

Supervisors are responsible for their group at all times.

Supervisors must stay with their group throughout the visit and ensure that all rules are followed.

In the event of an emergency, students and supervisors must follow the instructions of the staff.

### **2.6 No further access to the building**

All areas of the building not visited during the tour are inaccessible for safety or confidentiality reasons. These instructions must be respected.

Entering workspaces, restricted zones or closed-off areas outside the AEX Experience is forbidden without permission.

### **2.7 Liability and damage**

The school or institution is liable for damage caused by intentional or negligent behaviour of students or supervisors.

### **2.8 Any damage to property will be charged to the Visitor**

### **2.9 Photography, video and confidentiality**

- Taking photographs and recording videos during the tour is permitted, provided it does not disturb the visit, residents or other visitors.
- Images must not include staff, confidential information or work documents.
- Commercial use of recordings is prohibited without written permission.

### **2.10 Sanctions**

If the code of conduct is not observed, the visit may be terminated without refund.

In case of serious violations, schools may be barred from future visits.

### **2.11 Consent and acknowledgement**

By booking and/or beginning the visit, the school confirms that it has read these regulations and agrees to the terms and conditions.