

# General meeting services, virtual as the new market standard

## All limited liability companies are obliged to hold an annual general meeting and to ensure compliance with the regulations.

In order to fulfil investor expectations, detailed planning and specialised expertise is required. Our tried and tested platform, as well as experienced meeting services team, can ensure that the annual general meeting (AGM) runs efficiently, from A to Z.

We handle a number of processes before; during and after the AGM and our services can be tailored specifically to your needs including a fully or partially virtual general meeting.

The solution enables shareholders to participate at the general meeting electronically.

Generally, there are three phases leading up to and including the annual general meeting:

### Planning phase

In this phase, the issuer needs to plan out the processes leading up to the AGM as well as the AGM process itself – perhaps the most critical of the phases to get right. This will take place the same way as today. VGM is an addition to the existing general meeting solution.

### Pre-meeting phase

In this phase, the shareholders are able to vote in advance and provide a third-part-proxy – all the functionality leading up to the meeting. Registration, voting in advance etc. will take place the same way as today. In addition all reports made available to the issuer will be the same.

### Meeting phase

The meeting phase is the live-event of the AGM where investors are able to participate, interact and vote at the meeting. Protocols and other documentation will be prepared as before.

## What is VGM?

**Virtual General Meeting (VGM) is an online service that offers the ability to hold a general meeting or an election either fully virtual or hybrid.**

## VGM allows the exercise of 3 primary shareholder rights:

### PARTICIPATE

Access via computer, phone or pad.

### INTERACT

Live chat & real-time interaction with director.

### VOTE

Voting on agenda points (for/against and candidates).

## Flexible set-up for issuers

- Fully virtual or a hybrid meeting.
- Static, dynamic or live video stream & audio.
- Ability to add and modify agenda points.
- Secure back-up of data and functionality.
- Emergency regulation allows for a full or hybrid VGM without changing the articles of association.
- Promotes democratic governance through active ownership.
- Webcast is not included. We can connect you to Company Webcast (a Euronext company) or you can provide us with a streaming link from your chosen supplier.

## SRD2 Compliant General Meeting Notice

Euronext Securities Oslo may assist you with sending out an SRD2 compliant general meeting notice to shareholders holding shares through nominee accounts. A new legal requirement in Norwegian law, on the basis of SRD2, requires that an ISO20022 compliant general meeting notice is sent to nominees.

## Shareholder attendance & access

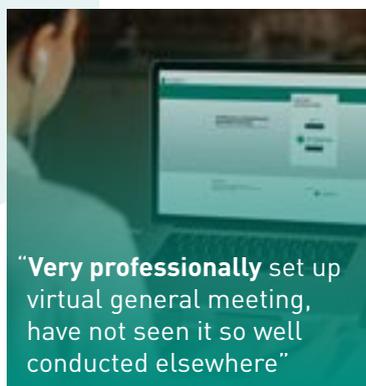
- Shareholders are able to access the VGM solution with login credentials received prior to the meeting” or similar.
- The proprietary log-in solution involves creation of a “ID” and password which are generated for each investor wishing to attend the VGM based upon their holdings.
- These log-in credentials can be sent to the investor via mail and will ensure that the right individual can access the meeting with the correct amount of votes.

## A proven service

### VGMs & their attendance

So far, Euronext Securities has already supported **hundreds of companies** with their virtual AGM.

## Our customers say...



For more information on VGM, please contact



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